



* 14980 SAND CANYON AVENUE, IRVINE CA 92618 * (949) 552-5200 * www.irvinevalleyvet.com *

Skills Test

Please answer all questions to the best of your knowledge. Use of technology such as cell phones or calculators is prohibited.

1. Please arrange the following names alphabetically by last name. Place them in order by numbering them 1-15 with 1 being the name which would appear first when placed alphabetically.

___ Elizabeth Blake
___ Moria Montoya
___ Cory Earthman
___ Noah Thomas
___ Kyle Lee

___ Frank Georgory
___ John Doe
___ Delilah French
___ Xao Hendly
___ Jane Smith

___ Bart Wlodkowski
___ Paul Ryan
___ George Zingerburg
___ Audrey Hepburn
___ Trevor Quintin

2. If a client's bill is \$286.47 and they give you \$306.72 in cash, what will their change be?

3. If you need to get supplies down from a top shelf or cupboard which is approximately 7ft high, you should: (please circle one)

- A. Climb onto the counter to reach the item.
- B. Get a stool or ladder tall enough to reach the item.
- C. Ask someone who is taller than you to reach it.
- D. You hook the item with a rabies pole and pull it down.

4. A coworker seems stressed and is falling behind with their work, should you: (please circle one)

- A. Point out their shortcomings to them and tell them they are affecting everyone else
- B. Talk to a supervisor about their shortcomings.
- C. Talk to the associate and ask if there is anything you can do to ease their work load or help them complete their duties.
- D. Secretly do their work for them so they don't get into trouble.
- E. Mention the co-workers shortcomings to your other co-workers and see if they have noticed the same issues.

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5. A co-worker calls or texts you and asks that you clock them in for their shift because they are running late but will be there soon, you: (please circle one)

- A. You do it for them this time but tell them you won't help them again.
- B. You do it for them but make them promise to stay late in recompense.
- C. You don't do it for them unless they promise to do it for you in the future if you ever run late.
- D. You don't do it for them because each employee is responsible for clocking in and out themselves.

6. Please circle all of the words which are spelled correctly below:

| | | |
|-------------|--------------|--------------|
| Diarea | Radeographs | Radiographs |
| Vomitting | Constapated | Diarrhea |
| Constipated | Veterinarian | Prescription |
| Vetranarian | Prascription | Vomiting |
| Nuter | Catheter | Catheater |
| Notarized | Antabiotics | Noterised |
| Antibiotic | Neuter | |

7. In a well organized and minimum 5 sentence paragraph, please explain why you feel you would be an asset to our company and what prior experience you may have which you feel has benefited you and would make you a great candidate for this position.



Irvine Valley Veterinary Hospital is an Equal Opportunity Employer and is committed to excellence through diversity.

Application For Employment

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

| Personal Information | | | |
|---|---------|---|------|
| Name: | | | |
| Address: | | City/State: | Zip: |
| Phone: | Mobile: | Email: | |
| Are you authorized to work in the US? <input type="checkbox"/> YES <input type="checkbox"/> NO | | If selected for employment are you willing to submit a Pre-Employment Background Check? <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| Are you a member of PETA? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Have you been convicted of a drug crime? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |

| Position | | |
|---|-----------------------|-------------|
| Position you are applying for: | Available Start Date: | Desired pay |
| Employment Desired: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary | | |

| Education | | | | |
|-------------|----------|----------------|-----------------|-------|
| School Name | Location | Years attended | Degree Received | Major |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| References | | | |
|------------|-------|---------|-------|
| Name | Title | Company | Phone |
| | | | |
| | | | |
| | | | |



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Application For Employment

| Employment History (Please attach a copy of resume) | | |
|---|------------|------------|
| Employer | Job Title | Start Date |
| Work Phone | Manager | End date |
| Address | City/State | Zip |
| Employer | Job Title | Start Date |
| Work Phone | Manager | End date |
| Address | City/State | Zip |
| Employer | Job Title | Start Date |
| Work Phone | Manager | End date |
| Address | City/State | Zip |
| Employer | Job Title | Start Date |
| Work Phone | Manager | End date |
| Address | City/State | Zip |

| Signature Disclaimer | |
|--|------------|
| I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | |
| Name (please print): | Signature: |
| Date: | |



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Application For Employment

| Availability | | | | | | |
|--------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | | |

| Emergency Contact | | |
|-------------------|-------|--------------|
| Name | Phone | Relationship |
| | | |
| | | |
| | | |